

Addendum No. 1
to
Request for Proposals No. RFP-PUC-23-01
Sealed Proposals and Pricing for an Energy Efficiency Manager for the Hawaii Energy
Efficiency Program HRS Chapter 269, Part VII
February 3, 2023

This Addendum No. 1 amends and supplements RFP-PUC-23-01, released on January 10, 2023. All other terms, provisions, and conditions of RFP-PUC-23-01 remain unchanged.

1. Can the Commission share a typical Hawaii Energy Efficiency Program (HEEP) schedule for a given Program Year including, but not limited to, regulatory filings in PBF Docket 2007-0323, Annual Plans & budget preparation, EM&V study schedules, Program Administrator goals and performance review, stakeholder engagements etc.?

- a. The HEEP cycle of activities and events vary from year to year, but below is a typical schedule:

July:

- Program Year (PY) begins July 1st
- EM&V process begins for previous PY (continues for 4-6 months)

September:

- Fall TAG & TWG meetings

January:

- EM&V draft report

February:

- Winter TAG & TWG meetings

March:

- Final EM&V report

April:

- PBFA Performance Award (docket filing)
- EEM files Performance Award Report (docket filing)
 - Includes a copy of EM&V report and EEM memo
 - Filing is incorporated into a Commission "Deadline for Comments" Order
- Hawaiian Electric files Surcharge Projections (docket filing)

May:

- Parties file comments (docket filing)
- Commission approves Performance Award (docket filing)
- Spring TAG & TWG meetings

June:

- Commission files Budget and Surcharge Order (docket filing)
- Hawaiian Electric files Surcharge Tariff (docket filing)

2. **In a typical Program Year, how many stakeholder meetings (including Technical Advisory Group and Technical Working Group) are facilitated by an Efficiency Manager?**
 - a. Typically 2-3 meetings per year (per working group) and may be held in-person, virtual, or hybrid, depending on the particular meeting.
3. **If available, can the Commission share EM&V plan agreed for the PY 2022-24?**
 - a. There is not an EM&V plan for the PY22-24 available for circulation currently.
4. **The RFP states that “The Energy Efficiency Manager shall be responsible for an annual impact evaluation report that summarizes and analyzes the energy efficiency savings, the total resource and PBF Program costs, and the societal benefits of the portfolio of energy efficiency programs.” If applicable and available, can the Commission share the most recent impact evaluation report similar to the mentioned in the RFP?**

Currently the EEM team files a memo highlighting the performance of the Hawaii Energy program in its annual letter accompanying the Performance Award “Deadline for Comments”. See Exhibit A of Order No. 38659, filed August 22, 2022. Link provided:
<https://dms.puc.hawaii.gov/dms/DocumentViewer?pid=A1001001A22H23B10453D00077>

In the future, the Commission may be seeking a more in-depth analysis from the EEM in this annual letter/report.

5. **In addition to Docket No. 2007-0323, can Commission share other regulatory dockets that involves any of current energy efficiency related mandates or programs such as Hawaii’s Energy Efficiency Portfolio Standard (EEPS), HEEP including Public Benefits Fee Administrator (PBFA) programs.**
 - a. Docket No. 2010-0037 is the foundational EEPS docket (closed May 2012). In addition, Hawaii Energy and the Hawaiian Electric Companies collaborate on a number of initiatives, include programming for Low-to-Moderate income customers, and are incentivized through a performance-based mechanism (see PBR Docket, No. 2018-0088). Hawaii Energy also developed some programming as part of the emergency response mechanism is the Demand Response/Distributed Energy Resources docket (see DER Docket, No. 2019-0323).